



Senior Accountant - Full Time Position

Wood CPA seeks an experienced **Senior Accountant** with a drive to interact with clients and work closely with the owner of the firm. This is an in-person role at our office in Edina, with a salary range of **\$90,000-\$100,000**, depending on experience.

As a small firm, Wood CPA provides an environment where accounting professionals gain broad exposure, take real ownership of their work, and benefit from long-term growth opportunities.

Our ideal candidate is a friendly, self-motivated professional with a genuine interest in growing within the field. In this role, you will prepare tax returns for individuals, trusts, nonprofits, estates, and businesses, while also contributing to tax planning, bookkeeping, and advisory projects.

What We Value in a Team Member

We are intentional about building a team of people who embody the principles of an "ideal team player." Our best team members are:

- 1. Humble:** They are open to feedback, willing to admit mistakes, and committed to continuous learning and improvement
- 2. Hungry:** They are proactive, driven to grow, and motivated to go above and beyond for clients and the firm
- 3. People-Smart:** They have strong interpersonal awareness, and are able to build trust with clients and collaborate effectively with colleagues

If this sounds like you, we'd love to talk.

Responsibilities:

- Preparation of individual, trusts, estates, nonprofits, and business tax returns
- Preparation and/or review of tax projections, sales tax returns, and other tax forms
- Perform bookkeeping, reconciliations, adjusting journal entries, and preparation of financial statements
- Assist owner with tax audits, including responding to tax notices, corresponding with auditors, and organizing client files
- Conduct tax research related to complex tax situations and evolving tax law
- Communicate directly with clients to serve specific needs and identify value-added opportunities
- Collaborate with the owner and team to improve processes and maximize firm efficiency

Required Qualifications:

- 3-5 years of experience at an accounting firm
- Excellent written and verbal communication skills
- Bachelor's degree in Accounting or related field
- Working knowledge of U.S. GAAP

Preferred Qualifications:

- CPA license (or in progress) or Enrolled Agent certification
- Experience with UltraTax, QuickBooks, and Microsoft Office

Compensation & Benefits:

Salary: \$90,000-\$100,000

Benefits:

- Simple IRA with employer match
- 15 PTO days per year
- 9 company holidays + 2 additional flexible holidays
- Family-friendly environment
- Flexible scheduling
- Reasonable tax-season hours
- On-site fitness center and café
- Bonus opportunities